

यूजेवीएन लिमिटेड  
(उत्तराखण्ड सरकार का उद्यम)

**U J V N Limited**

(A Govt. of Uttarakhand Enterprise)

मानव संसाधन विभाग, "यमुना भवन" यमुना कालोनी, देहरादून-248 001, दूरभाष-0135-2531975/2530909 फैक्स सं० 0135-2531646  
Human Resources Department, "Yamuna Bhawan", Yamuna Colony, Dehradun-248 001, Phone-0135-2531975/2530909, Fax-0135-2531646  
CIN No. 40101UR2001SGC025866  
ISO 9001:2008 Certified

Letter No. 455/UJVNL/05/Director HR/DGM(HR)/management Trainee-ICSI dated: 12.07.2019

**Sub: Requirement of ICSI Trainees in UJVN Ltd.**

Principal Director of Training,  
Membership, Legal and placement,  
The Institute of Company Secretaries of India,  
ICSI House, 22, Institutional Area,  
Lodhi Road,  
New Delhi – 110 003.

Speed Post

Dear Sir,

With reference to our letter No. 167/UJVNL/05/Director HR/DGM (HR)/Management Trainee-ICSI, dated 04.04.2019, the last date of receipt of applications for ICSI (Trainees) is hereby extended upto 10.08.2019. The other contents of advertisement (Copy enclosed) shall remain unchanged.

You are requested to forward the applications of willing & eligible candidates in the prescribed Application Format by **10.08.2019**.

Thanking you,

Encls.: As above.

Yours faithfully,

**(Rajendra Singh)**  
**General Manager (P&IR)**

Copy to:

1. Director (HR)/(Finance), UJVN Limited, Dehradun.
2. Executive Director, (HR), UJVN Limited, Dehradun.
3. Company Secretary, UJVN Limited, Dehradun.
4. Dy. General Manager (IT), UJVN Ltd., Dehradun for publication on UJVN Limited website.



**यूजेवीएन लिमिटेड**

**UJVN Limited**

(An Uttarakhand Govt. Enterprise)

“Ujjwal”, Maharani Bagh,

GMS Road, Dehradun – 248 006

**NOTICE**

**Applications for Management Trainees (ICSI)  
(ICSI-Executive/Professional passed & sponsored by ICSI, New Delhi)**

With reference to advertisement published on our website on dated 02.05.2019, the last date of receipt of applications for ICSI (Trainees) is hereby extended upto 10.08.2019. The other contents of related advertisement shall remain unchanged.

General Manager (P&IR)  
UJVN Ltd.,  
Yamuna Bhawan, Yamuna Colony,  
Dehradun – 248 001

**TERMS & CONDITIONS**

1. The training will be initially for a period of 15 months in terms of guidelines of ICSI.
2. The Trainees will be referred as Management Trainees. The engagement as Trainee is meant for training purpose and not to be treated an appointment on regular rolls of UJVN Limited. The candidates thus engaged have no right of benefits as applicable to employees of regular employment or absorption during or after such engagement.
3. A Consolidated Stipend of Rs. 5,000/- p.m. for ICSI Executive/ Intermediate (CS) Passed & Rs. 8,000/- p.m. for ICSI Professional/Final Passed trainee will be paid during the period of such Training.
4. The trainee will observe normal Office Timings and will be entitled to weekly off and Holidays as applicable of the UJVN Limited Dehradun.
5. The Trainee is eligible for leave as per Guidelines of ICSI.
6. The information/data collected during training period will be used only for the academic purpose & none other.
7. For any tours undertaken during the period of training, Trainee shall be governed by UJVN Limited TA rules as applicable to the officers in the Pay Band 10, Pay Scale Rs. 56100-177500.
8. No Boarding, Lodging and conveyance will be provided during the period of Industrial Training.
9. The Trainee will have to make own arrangements for accommodation.
10. Trainee will be expected to observe punctuality and discipline in the office during the training period.
11. UJVN Limited will not entertain any claim regarding any injury/accident, theft and other natural calamity inflicted to in the course of training.



# UJVN Limited

(An Uttarakhand Govt. Enterprise)

## APPLICATION FOR MANAGEMENT TRAINEE

*(Only from Institute of Company Secretary of India)*

Candidate's  
self attested  
photograph  
4.5CmX3.5C  
m

Note: Please submit details in Capital letters only)

1 Name of candidate  
(in Capital Letters)  
(Leave one Blank Space)


2 Father's/Husband's  
Name


3 Date of birth & age as on

Date of birth \_\_\_\_\_

01-07-2019

\_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

4 Gender (Please tick):

1-Male

2-Female

5 Permanent Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

6 Correspondence Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

7 Phone No with STD Code

Office \_\_\_\_\_ Residence \_\_\_\_\_

Mobile \_\_\_\_\_

Fax \_\_\_\_\_

Email ID \_\_\_\_\_

8 Category: (Gen./SC/ST/OBC) \_\_\_\_\_

(In case of SC/ST/OBC, please submit a copy of Caste Certificate issued from the competent authority of State of Uttarakhand).

9. Details of Educational/Professional Qualifications from High School (Matriculation) onwards:

Sl. No	Examination passed	Year of passing	Institute/ Board / University	Main subjects	Total Aggregate % of marks/ Division	Remarks, if any

10. Details of Experience, if any: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. Computer Proficiency, if any: \_\_\_\_\_

12. Any other Information: \_\_\_\_\_

**Declaration**

I \_\_\_\_\_ solemnly declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particular of information given herein being found false or incorrect, my application is liable to be rejected or cancelled and in the event of any wrong statement/discrepancy in the particulars being detected at any stage even after my engagement, my training is liable to be terminated without any notice.

Date:

Place:

Signature of the candidate

**DETAILS OF CANDIDATE FOR VERIFICATION /RECOMMENDATION  
FROM ICSI HEAD OFFICE/REGIONAL OFFICE/LOCAL CHAPTER.**

1. Name of the Candidate: -----
2. Date of Birth-----
3. Father's/Husband's Name.....
4. Registration No. issued by I.C.S.I.....
6. Details of Educational Qualification

S. No.	Name of Course	Year of Passing.	% of Marks	Remarks
1	ICSI Executive Pass			
2.	ICSI Professional Pass			
3				

**SIGNATURE OF CANDIDATE**

**VERIFICATION/RECOMMENDATION BY ICAI HEAD OFFICE/  
REGIONAL OFFICE/LOCAL CHAPTER**

It is certified that Mr/Ms..... is a bonafied student of this Institute. The above details given by the candidate are true & verified as per our record. He/She is recommended for training as Management Trainees with M/S UJVN Ltd., Dehradun.

Date:

Signature of Recommending Authority  
with Seal/Rubber Stamp