

Dispatch in Group

1. Now you can only Dispatch in One group at a time.

172.17.155.227:8080/egovprod/Customization/white_hall/GenLetterNumber.jsp?strFolderName=Director Finance/DGM(CAO)/C... — □ ×

Not secure | 172.17.155.227:8080/egovprod/Customization/white_hall/GenLetterNumber.jsp?strFolderName=Director%20Fina...

Dispatch

Internal External

Text (Optional):

Attachments

172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&FolderId=7860&is... — □ ×

Not secure | 172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&Fol...

Letter Dispatch Form

Selected Document:	test
To*:	test1,
To Groups:	All_EEs BV GV RV,
Subject*:	test Dispatch
CC:	
Sender Department:	DGM (Accounts-CAO) Dehradun
Addressee's Name:	MR AB

now click on submit to dispatch.

172.17.155.227:8080 says
Letter No:25/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/
04/Director Finance/DGM(CAO)/Completed Dispatched Successfully

OK

Selected Document:

To*:

To Groups:

Subject*:

CC:

Sender Department: DGM (Accounts-CAO) Dehradun

Addressee's Name: MR AB

Submit Close

In case if you place multiple group's and the no. of user's in these group's exceed 45 then it will show error that cannot send to more than 45 user's at a time.

The screenshot shows a web browser window with the following details:

- Address bar: 172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&FolderId=7860&is...
- Security warning: Not secure | 172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&Fol...
- Form Title: Letter Dispatch Form

Selected Document:	test
To*:	test1,
To Groups:	All_EEs BV GV RV,AIDGM,
Subject*:	test dispatch
CC:	
Sender Department:	DGM (Accounts-CAO) Dehradun
Addressee's Name:	MR AB

Buttons: Submit (green), Close (red)

Selected Document:	172.17.155.227:8080 says
To*:	You can dispatch letter to less than 45 users
To Groups:	
Subject*:	<u>test2</u>
CC:	
Sender Department:	DGM (Accounts-CAO) Dehradun
Addressee's Name:	MR AB

172.17.155.227:8080 says
You can dispatch letter to less than 45 users

Now if you dispatch the same letter again it will use the same dispatch no. it used in earlier dispatch so if you want a letter to dispatch in multiple group's you have to select the same office note and dispatch it again in the next group.

172.17.155.227:8080 says
Letter No:25/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/
04/Director Finance/DGM(CAO)/Completed Dispatched Successfully

OK

Selected Document:

To*:

To Groups:

Subject*:

CC:

Sender Department: DGM (Accounts-CAO) Dehradun

Addressee's Name: MR AB

Submit Close

i dispatched the letter for first time the dispatch no. generated is 25 now i will dispatch the letter again in another group the dispatch no will be the same as previous time i.e. 25.

172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&FolderId=7860&is...

Not secure | 172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&Fol...

Selected Document: 172.17.155.227:8080 says

To*: Letter No:25/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/04/Director Finance/DGM(CAO)/Completed Dispatched Successfully

To Groups:

Subject*:

CC:

Sender Department: DGM (Accounts-CAO) Dehradun

Addressee's Name: MR AB

Submit Close

OK

As you can see in the file there are 3 PDF's with same dispatch no.

Folder: Director Finance/DGM(CAO)/Completed Total No of Pages: 9 - Google Chrome

Not secure | 172.17.155.227:8080/egovprod/Customization/white_hall/folderview.jsp?rid=1559209567000&rid=1559209567000&FromAttach=N&FromAttach=N&WorkitemId=&WorkitemId=&NoteNo=-1&Not...

Dispatch Create Letter / OM Linked Letter / OM Initiate Forward To Inbox E-Mail Add Document More Close

Notings Enclosures Properties

FTS Enclosure Copy to File Mark Document Search


Name	Version	Created on	Pages
25/UJVNL/04/Direc...	1.0	30/05/2019 03:28PM	1
25/UJVNL/04/Direc...	1.0	30/05/2019 03:25PM	1
25/UJVNL/04/Direc...	1.0	30/05/2019 03:16PM	1
test	1.2	30/05/2019 03:14PM	1
DOJPS492L-2018	1.0	23/07/2018 01:28PM	4
Self complete	1.0	20/07/2018 01:03PM	1

Download Property SAP Index Parameters < Prev Next >

Remarks
No Notes on Documents

getdocstream 1/1

Letter No: 25/UJVNL/04/Director Finance/DGM(CAO)/Completed Dated:30/05/2019

 यूजेवीएन लिमिटेड
(उत्तराखण्ड सरकार का उपक्रम)
UJVN LIMITED
(A Govt. of Uttarakhand Enterprise)
Test Department
Dy.GM(Accounts),CSPPU,UJVN Ltd, Yamuna Bhawan, Yamuna Colony, Dehradun
CIN No.U40101UR2001SCC025866
ISO 9001:2008 Certified

This is a test document for testing

3. if you dispatch another note then the dispatch no. generated will be 26.

as shown in image. as you can see the office note here is test1234 while earlier it was test.

The image shows a web browser window with the address bar displaying the URL: 172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&FolderId=7860&is... The browser shows a "Not secure" warning. The main content is a "Letter Dispatch Form" with the following fields:

Letter Dispatch Form	
Selected Document:	test1234
To*:	test1,
To Groups:	All_EEs BV GV RV,
Subject*:	test3
CC:	
Sender Department:	DGM (Accounts-CAO) Dehradun
Addressee's Name:	MR AB

At the bottom of the form, there are two buttons: "Submit" (green) and "Close" (red).

172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&FolderId=7860&is...

Not secure | 172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&Fol...

Selected Document:	172.17.155.227:8080 says
To*:	Letter No:26/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/04/Director Finance/DGM(CAO)/Completed Dispatched Successfully
To Groups:	
Subject*:	
CC:	
Sender Department:	DGM (Accounts-CAO) Dehradun
Addressee's Name:	MR AB

172.17.155.227:8080 says

Letter No:26/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/04/Director Finance/DGM(CAO)/Completed Dispatched Successfully

OK