Dispatch in Group
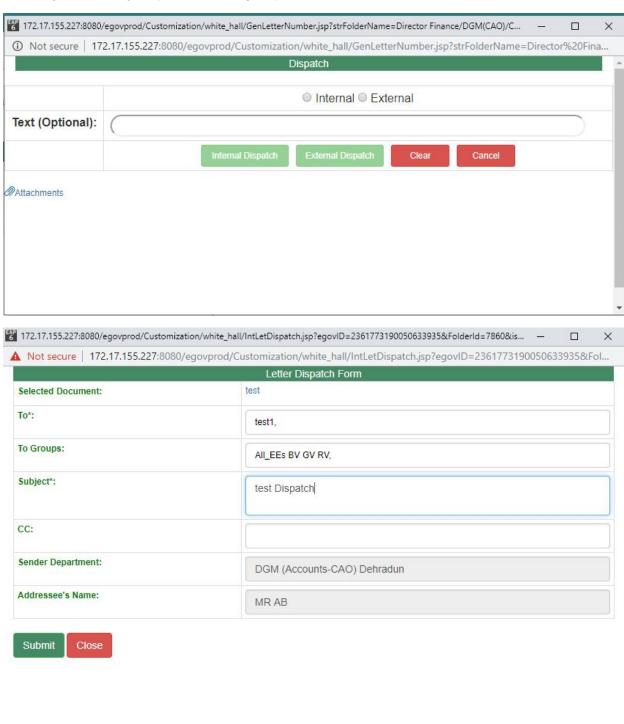
1. Now you can only Dispatch in One group at a time.
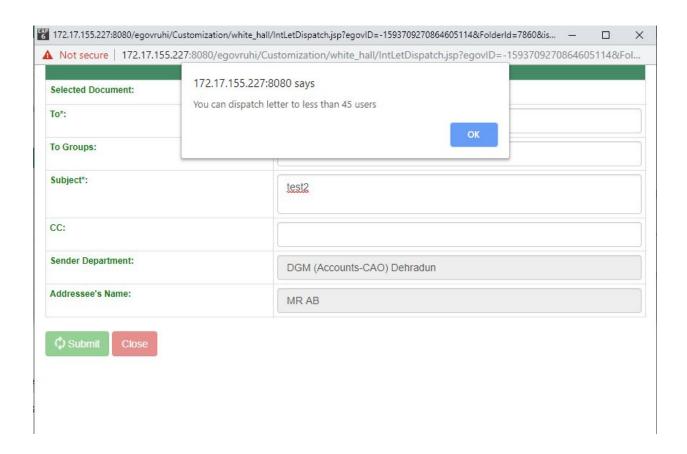
now click on submit to dispatch.

172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&FolderId=7860&is...

A Not secure | 172.17.155.227:8080/egovprod/Customization/white_hall/IntLetDispatch.jsp?egovID=2361773190050633935&Fol...

Selected Document:

To*:

To Groups:

Subject*:

CC:

Sender Department: DGM (Accounts-CAO) Dehradun

Addressee's Name: MR AB

172.17.155.227:8080 says

Letter No:25/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/
04/Director Finance/DGM(CAO)/Completed Dispatched Successfully
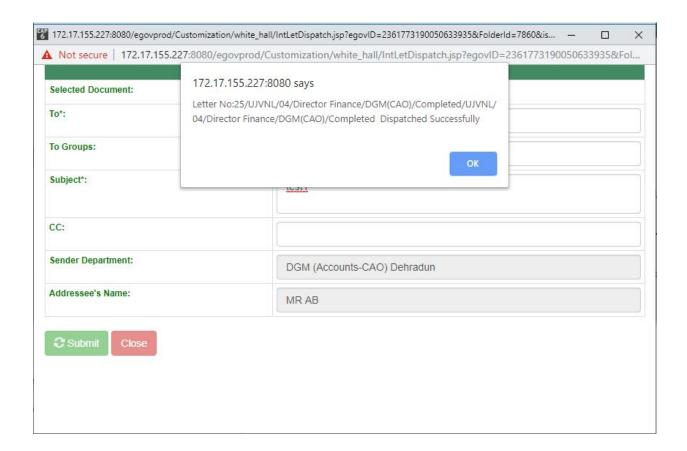
OK

⟳ Submit   Close

In case if you place multiple group's and the no. of user's in these group's exceed 45 then it will show error that cannot send to more than 45 user's at a time.

Letter Dispatch Form
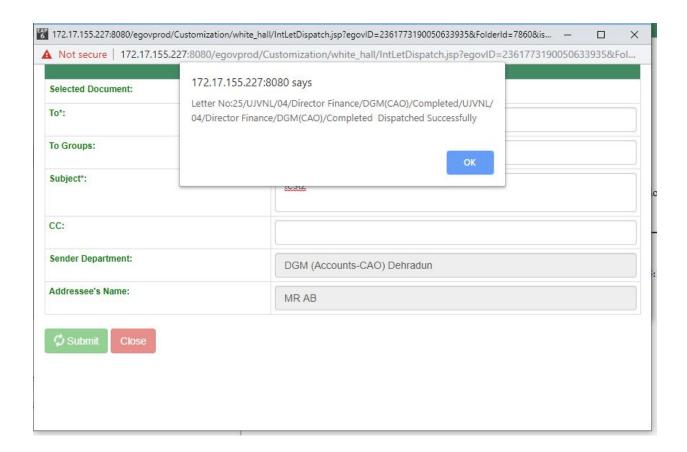
Selected Document:	test
To*:	test1,
To Groups:	All_EEs BV GV RV,AllDGM,
Subject*:	test dispatch
CC:	
Sender Department:	DGM (Accounts-CAO) Dehradun
Addressee's Name:	MR AB

Submit   Close

172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&FolderId=7860&is...   —   ☐   ✕

⚠ Not secure | 172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&Fol...

Selected Document:

To*:

172.17.155.227:8080 says

You can dispatch letter to less than 45 users

OK

To Groups:

Subject*:

test2

CC:

Sender Department:

DGM (Accounts-CAO) Dehradun

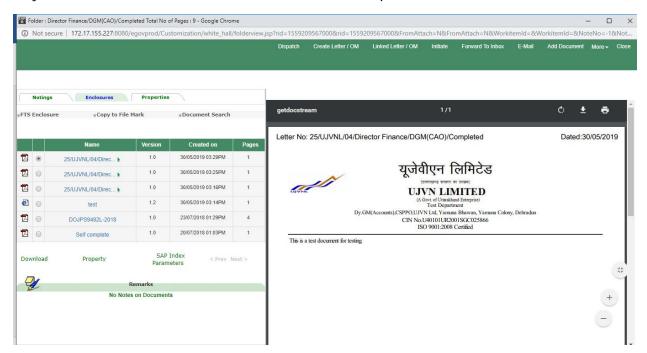**Addressee's Name:**

MR AB

🔄 Submit   Close

Now if you dispatch the same letter again it will use the same dispatch no. it used in earlier dispatch so if you want a letter to dispatch in multiple group's you have to select the same office note and dispatch it again in the next group.

i dispatched the letter for first time the dispatch no. generated is 25 now i will dispatch the letter again in another group the dispatch no will be the same as previous time i.e. 25.

As you can see in the file there are 3 PDF's with same dispatch no.

3. if you dispatch another note then the dispatch no. generated will be 26.

as shown in image. as you can see the office note here is test1234 while earlier it was test.

172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&FolderId=7860&is... — □ ×

⚠ Not secure | 172.17.155.227:8080/egovruhi/Customization/white_hall/IntLetDispatch.jsp?egovID=-1593709270864605114&Fol...

Selected Document:

To*:

172.17.155.227:8080 says

Letter No:26/UJVNL/04/Director Finance/DGM(CAO)/Completed/UJVNL/
04/Director Finance/DGM(CAO)/Completed Dispatched Successfully

To Groups:

Subject*:

testo

OK

CC:

Sender Department:

DGM (Accounts-CAO) Dehradun

Addressee's Name:

MR AB

⟳ Submit   Close